



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING / ORGANIZATION OF THE BOARD

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Ken Noah

DECEMBER 9, 2010

THURSDAY, DECEMBER 9, 2010
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

- 1. CALL TO ORDER; PLEDGE OF ALLEGIANCE
President Groth called the meeting to order at 6:00 PM. The flag salute was conducted following Closed Session.
2. OATH OF OFFICE, NEW TRUSTEES: AMY HERMAN, JOHN SALAZAR
Superintendent Noah administered the Oath of Office to new Trustees Amy Herman and John Salazar.
3. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS
President Groth called for public comments on Closed Session items; No comments were presented.
4. CLOSED SESSION .....(ITEM 4)
The Board convened to Closed Session at 6:05 PM to:
A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent & Associate Superintendents (3); Employee Organizations: San Dieguito Faculty Association and/or California School Employees' Association.
C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E)
D. Consideration and/or deliberation of student discipline matters (3 cases)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro Taylor Bell, Sunset High School
Barbara Groth Jordan Bernard, La Costa Canyon High School
Beth Hergesheimer Becca Golden, Canyon Crest Academy
Amy Herman Shakila Guevara, San Dieguito Academy
John Salazar Allison Yamamoto, Torrey Pines High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent  
Eric Dill, Associate Superintendent, Business Services  
Rick Schmitt, Associate Superintendent, Educational Services  
Terry King, Associate Superintendent, Human Resources  
Delores Perley, Director, Finance Department  
Bruce Cochrane, Executive Director, Pupil Services  
Denise Stanley, Principal, Adult Education  
Becky Banning, Recording Secretary

- 5. RECONVENE / REPORT OUT OF CLOSED SESSION .....(ITEM 5)  
The regular meeting reconvened at 6:31 PM. The Board took action during Closed Session to approve the recommended expulsion of Student #1202394 and the stipulated expulsions of students #522365 and #650872. All motions were unanimously carried.
- 6. APPROVAL OF MINUTES, (WORKSHOP AND REGULAR MEETING), NOVEMBER 18, 2010.....(ITEM 6)  
It was moved by, Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the Minutes of November 18<sup>th</sup>, as presented. Motion unanimously carried.

**ORGANIZATION OF THE BOARD .....(ITEM 7)**

- 7a. NOMINATION / ELECTION OF BOARD PRESIDENT  
It was moved by Ms. Groth, seconded by Ms. Herman, that nominations be closed and that Beth Hergesheimer be elected President of the Board for 2011. Motion unanimously carried.
- 7b. PASSING OF THE GAVEL TO THE NEWLY ELECTED PRESIDENT OF THE BOARD  
Outgoing President, Barbara Groth passed the gavel to Beth Hergesheimer, who presided over the remainder of the meeting.
- 7c. RECOGNITION OF OUTGOING PRESIDENT  
Superintendent Noah expressed his gratitude to Ms. Groth for her leadership throughout the past year and presented her with a gift and bouquet of flowers.
- 7d. ELECTION OF VICE PRESIDENT  
It was moved by Ms. Groth, seconded by Ms. Herman, that nominations be closed and that Ms. Dalessandro be elected as Vice-President of the Board for 2011. Motion unanimously carried.
- 7e. ELECTION OF CLERK  
It was moved by Ms. Dalessandro, seconded by Ms. Herman, that nominations be closed and that Ms. Groth be elected as Clerk of the Board for 2011. Motion unanimously carried.
- 7f. APPOINTMENT OF BOARD REPRESENTATIVE / NORTH CITY WEST JOINT POWERS AUTHORITY  
It was moved by Ms. Groth, seconded by Ms. Dalessandro, that Eric Dill, Associate Superintendent of Business Services, be appointed to serve as Board Representative to the North City West Joint Powers Authority, for 2011. Motion unanimously carried.
- 7g. APPOINTMENT OF ALTERNATE BOARD REPRESENTATIVE / NORTH CITY WEST JOINT POWERS AUTHORITY  
It was moved by Ms. Herman, seconded by Ms. Dalessandro, that Superintendent Ken Noah and Ms. Groth be appointed to serve as Alternate Board Representatives to the North City West Joint Powers Authority, for 2011. Motion unanimously carried.
- 7h. ESTABLISH DATE, TIME AND PLACE OF REGULAR MEETINGS OF THE BOARD FOR 2011  
It was moved by Ms. Dalessandro, seconded by Shakila Guevara, that the San Dieguito Union High School District Board Meetings be scheduled as specified on the attached schedule, beginning at 6:30 PM except where noted. Motion unanimously carried.

7i. APPOINTMENT OF BOARD SECRETARY AND RE-ADOPTION OF BOARD POLICIES

It was moved by Ms. Groth, seconded by Ms. Dalessandro, that the Board re-adopt all Board Policies and appoint the Superintendent to serve as Board Secretary, as specified in Bylaw #9320. Motion unanimously carried.

\*7j. APPOINTMENTS OF BOARD REPRESENTATIVES FOR THE FOLLOWING COMMITTEES:

Committee appointments of Board Representatives for 2011 were as follows:

Career Technical Education	<u>Barbara Groth / Amy Herman</u>
Encinitas City/School Liaison Committee	<u>Beth Hergesheimer / John Salazar</u>
Legislative Action Network, Regional	<u>Beth Hergesheimer / Amy Herman</u>
North Coastal Consortium for Special Education	<u>John Salazar / Barbara Groth (Alternate)</u>
San Diego City Council/School Liaison	<u>Joyce Dalessandro / Amy Herman</u>
Solana Beach City/School Liaison Committee	<u>Joyce Dalessandro / John Salazar</u>
Strategic Planning Committee	<u>Beth Hergesheimer</u>
Budget Review Committee	<u>Joyce Dalessandro</u>

Legislative Action Network, Local – This committee has been incorporated with the Regional LAN committee.

The Carlsbad City/School Liaison Committee has been eliminated, therefore, no representatives were assigned.

*\*IMMEDIATELY FOLLOWING ACTION ON THIS ITEM, THE BOARD TEMPORARILY ADJOURNED AND SUMMONED A MEETING OF THE SAN DIEGUITO PUBLIC FACILITIES AUTHORITY, THEN RECONVENED THE REGULAR MEETING.*

**NON-ACTION ITEMS.....(ITEMS 8 - 10)**

8. BOARD REPORTS AND UPDATES

A. STUDENT BOARD MEMBERS

All Student Board Representatives gave updates on events and activities at their schools.

B. BOARD OF TRUSTEES

All Board members attended the California School Boards Association Annual Conference and Trade Show, which was held in San Francisco from December 2 – 4<sup>th</sup>.

Most Board members also attended a District Office Fall Potluck in November.

Ms. Herman began her update by saying that she is honored to be on the Board and is looking forward to working with the board and district staff. In addition to the CSBA conference, she also attended an Orientation Session for New Trustees held prior to the conference, on December 1<sup>st</sup>.

Mr. Salazar began his update by saying he is very honored to be on the Board and thanked the Board for all their support during this transition phase. Mr. Salazar stated he is looking forward to working together with the Board. He also attended the Orientation Session for New Trustees on December 1<sup>st</sup>.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES ..... KEN NOAH

Superintendent Noah welcomed the new trustees and congratulated Ms. Groth on her reelection as Board Member. Mr. Noah also attended the CSBA Conference, and joined Mr. Salazar and Ms. Herman at the New Trustees Orientation Session. Mr. Noah said this conference gave opportunity for the board to learn new things, get better acquainted as a board and start forming relationships that strengthen the group.

Mr. Noah addressed the state’s release on preliminary data on student drop-out numbers and said the actual report will be out in the spring.

There are two meetings scheduled in January; a regular meeting on January 13<sup>th</sup>, and a workshop on January 18<sup>th</sup>. A budget update workshop is also pending.

10. SCHOOL SITE UPDATE, ADULT EDUCATION ..... DENISE STANLEY, PRINCIPAL  
Principal Stanley highlighted recent accomplishments at Adult Education and discussed goals for the current year.

Two ESL classes currently being offered - one in a school from the Solana Beach School District, the other at the Boys and Girls Club - have been extremely successful.

Ms. Stanley also announced that Adult Ed has been rewarded a U.S. Citizenship Immigration Grant from Department of Homeland Security. Many agencies throughout the country applied for this grant, and Adult Ed was selected as the recipient. There will be a kick-off event followed by a series of workshops very specific to the naturalization process.

There are also over 125 different classes in over 25 locations, in addition to school site locations. This fall, the revenue from enrollment fees has been increased by 10% in comparison to last year.

The Board thanked Principal Stanley for her update and commended her leadership of Adult Education.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

It was moved by Shakila Guevara, seconded by Taylor Bell, that consent items 11 through 15, be approved as presented below. Motion unanimously carried.

**11. SUPERINTENDENT**

A. ACCEPTANCE OF GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. APPROVAL OF FIELD TRIP REQUESTS

Approve all Field Trip Requests submitted, as presented.

**12. HUMAN RESOURCES**

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENT

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Aetna, Inc. to provide medical coverage, stand-alone dental coverage, and life, disability, and long term care coverage for certificated staff, during the requested period of January 1, 2011 until terminated, to be expended from the employees' cap flex spending account.

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Northrop Grumman Systems Corporation (NGSC) to provide a community school-to-work program, during the period January 20, 2011 through May 20, 2011, at no cost to the district.

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

(None Submitted)

**B. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Aurora Behavioral Health Care/San Diego, to provide a basic education program, individualized assessments, and outpatient psychology services and therapy, during the period November 16, 2010 through June 30, 2011, at the rate of \$325.00 per diem and \$150.00 per licensed physician visit, to be expended from the General Fund/Restricted 06-00.
2. North Coastal Consortium for Special Education, to provide classroom support and a one-on-one Instructional Assistant for a special education student, during the period September 1, 2010 through June 30, 2011, at the rate of \$100.00 per diem, to be expended from the General Fund/Restricted 06-00.

**C. ADOPTION OF RESOLUTION / DEPARTMENT OF REHABILITATION**

Adopt the attached resolution authorizing the San Dieguito Union High School District to enter into a Cooperative Contract with the California Department of Rehabilitation (DOR) Transition Partnership Project (TPP) to provide vocational rehabilitation services to prepare students/clients 18-22 years of age coming from La Costa Canyon High School, Sunset High School, and one community based classroom to obtain and retain competitive employment, during the period July 1, 2010 through June 30, 2013, in the estimated amount of \$131,426.00 annually, to be expended from the General Fund/Special Education 06-00, and authorize the Director of Purchasing to sign all documents related to the contract.

**D. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS**

(None Submitted)

**15. BUSINESS**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Cathedral Catholic High School for lease of facilities for the Canyon Crest Academy Girls Water Polo Team, during the period November 15, 2010 through February 26, 2011, for an estimated amount of \$4,557.00, to be expended from the Canyon Crest Academy Foundation.
2. Cathedral Catholic High School for lease of facilities for the Torrey Pines High School Girls Water Polo Team, during the period December 20, 2010 through December 29, 2010, for an estimated amount of \$1,176.00, to be expended from the Torrey Pines High School Foundation.
3. Door Service & Repair, Inc. (DSR), to provide preventative maintenance on 111 various types and sizes of rolling steel doors at 9 different school sites, during the period November 16, 2010 through November 30, 2010, for an amount not to exceed \$1,765.00, to be expended from the General Fund 03-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

**C. AWARD/RATIFICATION OF CONTRACTS**

(None Submitted)

**D. APPROVAL OF CHANGE ORDERS**

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Carmel Valley Middle School Shade Structure project B2009-30, contract entered into with USA Shade & Fabric Structures, Inc., extending the contract time by 450 days.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Carmel Valley Middle School Shade Structure project B2009-30, contract entered into with USA Shade & Fabric Structures, Inc.

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Instant Money
3. Membership Listing

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 – 20)**

16. BOARD POLICY REVISION PROPOSAL, #3260.1, "STUDENT PARKING FEES"

It was moved by Ms. Groth, seconded by Ms. Dalessandro, to approve the Board Policy Revision as presented. Motion unanimously carried.

17. BOARD POLICY REVISION PROPOSALS (8), #3510, "FACILITIES", #3511 & AR-1 & AR-2, "ENERGY AND WATER MANAGEMENT/STORM WATER MANAGEMENT", #3514, "ENVIRONMENTAL SAFETY", #6142.5 & AR-1, "ENVIRONMENTAL AWARENESS", #7000, "FACILITIES"

It was moved by Ms. Dalessandro, seconded by Ms. Herman, to approve the Board Policy Revisions (8), as presented. Motion unanimously carried.

18. BOARD POLICY REVISION PROPOSALS (2), #5118 & AR-1, "ATTENDANCE OF NON-RESIDENTS / INTERDISTRICT ATTENDANCE"

It was moved by Becca Golden, seconded by Allison Yamamoto, to approve the Board Policy Revisions (2), as presented. Motion unanimously carried.

19. ADOPTION OF 2010-11 DISTRICT GENERAL FUND / FIRST INTERIM BUDGET

It was moved by Ms. Dalessandro, seconded by Ms. Herman, to adopt the 2010-11 District General Fund, First Interim Budget and Certification, as presented. Motion unanimously carried.

20. CSBA DELEGATE ASSEMBLY NOMINATIONS, 2011

Nominations of CSBA Delegate Assembly Candidates for 2011, as shown in the attached supplement.

It was moved by Ms. Groth, seconded by Ms. Dalessandro, to nominate the following candidates for CSBA Delegate Assembly, 2011: Twila Godley, Penny Halgren, Sharon Jones, Kelli Moors, Janet Mulder, Barbara Ryan, and Priscilla Schreiber. Motion unanimously carried.

**INFORMATION ITEMS..... (ITEMS 19 - 31)**

21. PUBLIC NOTICE – 2009/10 REPORT ON STATUTORY SCHOOL FEES AND FINDINGS

This item was submitted for review and will be resubmitted to the Board for approval on January 13, 2011.

22. UPDATE, OFFICE OF PUBLIC SCHOOL CONSTRUCTION PROJECT CLOSE OUTS / CANYON CREST ACADEMY, SAN DIEGUITO ACADEMY LIBRARY, TORREY PINES HIGH SCHOOL WEST CAMPUS

This item was presented for board information and review only.

23. TITLE III DISTRICT PROGRAM IMPROVEMENT PLAN

This item was being submitted for review and will be resubmitted to the Board for approval on January 13, 2011.

24. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on the District's Long Range Facilities Task Force Committee. He also gave an update on the status of a community survey currently underway, which was scheduled to culminate later that evening. An update on preliminary results and more information will be provided at the Long Range Facilities Update Workshop of January 18<sup>th</sup>. Mr. Dill also reported that the district has received one of two property tax installments, which came in earlier this week. The second installment is due in April. More information will be provided at the Budget Update Workshop scheduled for January 13<sup>th</sup>.

25. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King attended a retirement event honoring Cathy Hicks, the District's BTSA's Coordinator. Ms. King commended Ms. Hicks for her accomplishments and exemplary leadership. Ms. King reported that an AB430 Grant had been approved, which will pay for Tier II credentialed staff.

26. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt handed out a draft brochure of [Frequently Asked Questions](#), which will be distributed to families, addressing the district's "High School of Choice" process. Mr. Schmitt also announced that Choice Nights are now scheduled. Details about Choice Nights are posted on the schools' websites. More information and updates will follow.

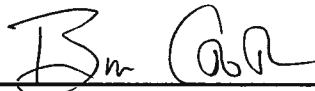
27. PUBLIC COMMENTS - (No additional comments provided)

28. FUTURE AGENDA Items - (None discussed)

29. ADJOURNMENT TO CLOSED SESSION – (No Closed Session required)

30. REPORT OUT OF CLOSED SESSION – No further action was taken by the Board.

31. ADJOURNMENT OF MEETING - Meeting adjourned at 8:06 PM.



Barbara Groth, Board Clerk

1 / 13 / 2011

Date



Ken Noah, Superintendent

1 / 13 / 2011

Date

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGUITO  
UNION HIGH SCHOOL DISTRICT 1-13-11

Becky Banning  
BECKY BANNING RECORDING SECRETARY  
BOARD OF TRUSTEES